



January 30, 2001
Department of Education
Student Financial Assistance
Carol Seifert
Contracts Office Technical Representative

In Response Reply to: 01EDU0247S

Subject: Contract # ED-99-DO-0002
Task Order # 25 Interface to Enterprise Wide Document Management
Deliverable 25.2.1 Organizational Communications Plan (Revision)

Dear Ms. Seifert:

Enclosed is the Organizational Communications Plan (Revision) that is required by the subject task order. According to our agreement, SFA has 10 days from the signed receipt of each deliverable to review and provide comments or questions Accenture. If the deliverable substantially meets the acceptance criteria, then the deliverable shall be approved for payment. If the deliverable contains material errors or omissions, then Accenture shall be notified in order to correct and re-submit the deliverable. Please acknowledge receipt of the deliverable by signing in the space provided below.

ACCENTURE, LLP

ACKNOWLEDGE RECEIPT

By
William Walsleben
Senior Manager
(202) 651-3707

Signature
Carol Seifert
January 30, 2001

The Organizational Communications Plan (Revision) has been formally reviewed by Cheryl Queen and all SFA deliverable comments (if any) have been satisfactorily incorporated. This correspondence herein constitutes acceptance of the final deliverable. Please ACKNOWLEDGE ACCEPTANCE of the deliverable by signing in the space provided below.

Signature
Cheryl Queen

Date

The Organizational Communications Plan (Revision) has been reviewed by February 13, 2001 and is accepted.

Signature
Carol Seifert

Date

cc: Jim Lynch
Helene Epstein
Cheryl Queen
Janet Scott

Elisabeth Schmidt
Rachel DeLoach
Arnold Shaver
Danyiele DeLoach